



## CIRCULAR MCO – 002-2021

**DATE:** SEPTEMBER 22<sup>nd</sup>, 2021  
**FROM:** MCO HEAD OFFICE – TECHNICAL DEPARTMENT  
**TO:** SURVEYORS / MANagements/OWNERS/OPERATORS  
**SUBJECT:** REGULATION FOR THE ISSUANCE OF THE CERTIFICATE OF INSPECTION OF CREW ACCOMODATION (CICA) AND ITS EXEMPTIONS, DISPENSATIONS AND AUTHORIZATIONS OF THE SHIP REGISTRY OF THE REPUBLIC OF PANAMA

Dear All:

By this means, we would like to draw your attention in regards to **J.D. Resolution No. 045-2021** from June 29<sup>th</sup>, 2021 establishes that all vessels should have the Certificate of Inspection of Crew Accommodation (CICA), it also mentions the procedures as well as complementary regulations for crew accommodation and catering services.

**Resolution J.D. No. 045-2021** applies to all vessels with the exemption of:

- Vessels constructed after August 20<sup>th</sup>, 2013;
- Vessels with less than 500 GRT;
- Vessels of any kind and size operating in ports and inland waters;
- Non-commercial pleasure crafts;
- Fishing vessels with less than 75 GRT;
- Vessels dedicated or similar to whale fishing;
- Fishing vessels dedicated to pleasure or sports fishing;
- Unmanned ships.

CICA issuance will be done through web application in a single digital format after all administrative and technical requirements are met, <https://ecica.amp.gob.pa/>.

In order to obtain the Certificate of Inspection of Crew Accommodation (CICA), the following documents must be sent to us:

- Interim or Provisional certificate;
- RACAD;
- Survey Report;
- Letter authorizing the RO to renew or cancel the certificate (cancellation if there is a change of RO or renewal three (3) months before the certificate expiry date);
- CICA exemption if available;

- Valid Certificate of registry;
- Valid Annual taxes;
- Valid Safety Construction Certificate.

Note: **Circular No. DGGM-017** and **J.D. Resolution No. 045-2021** attached as a reference.

All related documents can be found on our website: <https://macosnar.com/> .

Should you have any further questions, please do not hesitate to contact us.

Best Regards,



**Eng. Gustavo A. Vaz B.**

*MCO HEAD OFFICE*

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